

**San Elijo Hills II Property Owners Association**

**March 11, 2025**

**Board of Directors General Meeting**

**Meeting held at 1059 San Patricio Drive**

**Attendance**

Board of Directors

Ron Tinkham, President

Brian Coe, Vice President

Steve Snow, Treasurer

Amy Sims, Member at Large

Tina Tinkham, Director

Vicki Smith, Director

**Management**

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

**Call to Order**

The meeting was called to order at 5:00 PM.

**Open Forum**

There were no homeowners in attendance.

**Minutes**

The Board unanimously approved the General Session minutes from the meeting held on February 25, 2025.

**Financials**

The Board reviewed and unanimously approved the February 2025 financial statements, bank statements, and bank reconciliations subject to year-end-review.

**Management Report**

The Board reviewed the Action Item List.

The Board reviewed the community inspection report.

**Landscape**

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.

The Board discussed community landscaping issues.

**Business**

The Board reviewed and discussed the legal correspondence and City of Solana Beach communications for the ADU submission at the February 2025 meeting.

The Board reviewed the candidate form updates for the upcoming annual meeting.

**Correspondence**

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

The Board reviewed the correspondence for tree trimming or removal requests.

**Adjournment**

The General Session meeting adjourned at 5:41 PM.

**Next Meeting**

The next meeting is scheduled for April 21, 2024 at 5:00 PM.

**BOARD CERTIFICATION AND APPROVAL OF MINUTES:**

*This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.*

Respectfully Submitted:

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Kyle Merritt, Recording Secretary

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Board Signature